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## CURRENT/COMPLETED PROJECTS

February 2009-800 single sentence definitions for educational software.

Teachnology.com

January 2009- Blogger for country music reviews singers, artists, lyrics, bands, concerts and news. Wrote 50+ blogs and sales content for jamwave.com

January 2009 Book review The Boundless Deep amazon.com

December 2008-100+ SEO keyword rich articles for divineanswers.com. A sample of the topics I ghostwrote were Reiki, Chakra, Feng Shui, Wicca, Law Of Attraction, and Aura.

## SUMMARY OF QUALIFICATIONS

Have written and edited policy and procedural manuals to streamline efficiently of office flow in physician practices

Written marketing letters to patients and targeted specific patient base to increase physicians patient base

Direct mail email letter, snail mail

Sales Blurbs for web content, product descriptions

Have compiled health insurance benefits binders for providers in the healthcare industry

Produced non-fiction handbook on Internet crime for parents with less computer knowledge than their children.

Written 200+ articles for the web on various topics ranging from how to articles to blog posts.

Written radio interview questionnaire

## PROFESSIONAL WRITING EXPERIENCE

DDR Publications 2004-present. Owner/operator full time freelance writer. Self produced/published non-fiction No Child Is Safe From: Internet Crime, A Guide For Parents. Produced/published The Butterfly Net (fiction) Continue to explore new markets for freelance opportunities.

AC Medical Enterprises 1994-1997. Owned/operated medical billing business, transcription, edited policy and procedure manuals. Produced independent reports on AR, AP, Collections and Patient attrition for physicians.

## EDUCATION

California State San Bernardino 1991, BA Liberal Studies.

The University of Akron 1987 AAS Chemical Technology